



How to apply

Are you ready to apply and become a Staff member? Fantastic! First of all, read this booklet once again! No questions? Alright, so let's fill an application form and get this done!

Section 1 Personal Details

This is where we want all the basic information about you. Please fill in all the details correctly! Don't forget to attach a recent photo of yourself.

Section 2 Your Scouting

Briefly tell us your Scouting experience and what your current activities in Scouting are.

Section 3 About you

Briefly tell us what you do for living

Section 4 Dates

Please tick the season(s) that you would like to apply for. Write also the dates you are available, if they are different from the beginning and end of the season.

Section 5 Motivation and Experience

Briefly tell us why you would like to work at the Center during the time you have indicated, and in what ways your knowledge and skills could contribute to the Center.

Section 6 To be Completed by all Applicants

Please tick all the documents you will attach to your application, as described below:

- **"Introduction Letter"**: a presentation letter about your involvement in Scouting / Guiding, your hobbies school and interests, why you want to apply for Staff, any experience you have at similar Centers and anything else you would like to tell us. Please give us as much information about yourself as possible.
- **Copies of any relevant certificates** or awards such as first aid courses, climbing or hiking qualifications, language courses, etc.
- **International Letter of Introduction**: a document made by the World Scout Bureau that proves you are a member of WOSM. To get this you will have to contact your National Scout Association (NSO) – and most probably your International Commissioner.

The International Letter of Introduction is only required in case your application has not been signed and stamped by your NSO on Section 7 (see below).

- **A medical certificate** stating whether or not you have any problems that may affect your work as a Staff member (attached to this application form).



- **Reference** (or more) from people who know you well
- **Your photo** that should be in the first page of your application form.
- **A copy of the passport**
- **Your signature!**

Section 7 To be Completed by National Headquarters

Once you have completed your application form and collected all the other necessary documents, contact the International Department or your National Scout Association. They will then complete this section and, in some cases, will post your application form to us.

Section 8 Self Introduction Video or Audio Clip(30sec~1min)

Please make a Self Introduction Video Clip or Audio Clip and send it. It would be great to make it between 30 seconds to 1 minute. This is to check your communication skill as well as your motivation, skills etc. Send us your file (mp4/mp3/mov/avi etc) or video/audio download link.

Medical Certificate

A professional doctor will have to fill out this for you. Arrange an appointment!

What now?

The application is on its way and will get to Suncheon in a little while. Maybe you can also send us a copy of it by email. In some cases, you can also apply by email – please contact international@scout.or.kr first to see if this is OK with us!

We acknowledge all applications upon receiving them but we do not make an immediate decision about it. The selection of International Volunteers normally takes place about 2 weeks after the closing date for applications. We only consider applications that arrive before the closing date. However, under unusual circumstances, late applications may be considered.

Once the selection of International Volunteers has been made, we will notify all applicants of our decision – both if you have been chosen or not. Those who receive an offer to work here for a season and accept it will receive more detailed information about how to proceed from that point.

In the selection of Staff, SAPSC and its selection committee is fully committed to equal opportunities and do not discriminate on any basis.

As always, if you have questions or need more information, contact us and we will be happy to help.